# CHAIRMAN MESSAGE

#### Dear Entrepreneur

Greeting from LGI,

We thanks for expressing interest in LGI- India's leading innovation for Technical Training and Education Network. You have made the right choice in shortlisting LGI India for becoming an education entrepreneur. Education is today India's sunrise industry which promises never ending growth and earning potential along with being a respected and service oriented industry.

India needs a skilled workforce of 50 Cr. people by the year 2030. LGI is an esteemed partner is looking to set up training center's across the country through franchises. Over the years, Employers and students alike have recognized the power of LGI Certification for quality training and employment opportunities.

Chairman

Laxmí Group of Institutions (LGI)

# **ABOUT**

Laxmi Group of Institutions (LGI) run by 'Laxmi Educational Trust' was set up in 2017 to impart education and give training in Certificate and Diploma Courses. LGI is an Autonomous institutions registered under IT Act 1882 Govt. of India running under National Education Policy(NEP) 2020 - MHRD Govt. of India registered under CR-Act 1957 Ministry of HRD Govt. of India (Dept. of Secondary & Higher Education). Laxmi Group of Institutions established by an article 29 & 30(1) constitution of India. LGI is an ISO 9001:2015 certified organization. LGI working under it's own constitution & Bye Laws to assure & promote the quality in the vocational courses. All Diploma/Certificates are awarded autonomously by the LGI.

Skills, knowledge and innovation are important driving forces of economic growth and social development in our country and country with higher levels of skills, adjust more effectively to challenges and opportunities in the global economy. India has had relatively strong economic performance in the past decade. There have some drawback to uphold the current situation of skill development and job creation. To overcome this pressure vocational education is the alternative option for the social and personal development. Vocational education can increase the socio-economic development of the developing country like India.

#### **Recognition & Approvals:-**

- Laxmi Group of Institutions (Manage by Laxmi Educational Trust) is registered under IT Act 1882 Govenrment of India.
- LGI is registered under CR-Act 1957 Ministry of HRD Govt. of India (Dept. of Secondary & Higher Education).
   Registration number is:
- LGI is registered by Trademark under Section 18(1) Act 1999 Government of India.

  Registration number is:
- LGI is established by an article 29 & 30(1) constitution of Government of India.
- Under Human Rights Protection Act 1993, Autonomous body have been given special protection and consideration.
   According to J.P. Unnikrishnan Vs. Govt. of Andhra Pradesh AIR 1993 Supreme Court 2178 verdict voluntary organization like Trusts, Societies etc. have right to spread education and issue Certificates for Degrees/Diplomas Courses.
- LGI is Registered under An ISO 9001:2015 Cerified Organization.
- LGI is menber of International Accreditation Forum (IAF)
- LGI is member of Indian Yoga Association registered under Ministry of Ayush Government of India.
- LGI is registered by Ministry of Micro, Small and Medium Enterprises Government of India. Registration number: UDYAM-BR-23-0003560
- LGI is registered under NITI AAYOG Government of India. Registration number: BR/2020/0249331
- LGI is registered under Ministry of Skill Development and Entrepreneurship Government of India. Establishment Code: E12221000019
- LGI is registered under National Apprenticeship Promotion Scheme (NAPS) and National Apprenticeship Training Scheme (NATS) Ministry of Education, Government of India.
- LGI is accredited by UK International Qualifications (UKIQ).
- LGI is a Knowledge Partner of eSkill India eLearning Aggregator from National Skill Development Corporation (NSDC) Government of India.
- LGI is registered under Ministry of Labour & Employment as Skill Provider Government of India.
  - NCS ID S17K74-1048222744834.
- LGI is a member of National Institute for Technical Training and Skill Development.
  - Member ID: NITTSD/INDUSTRIAL PROFESSIONAL/58843
- LGI is registered by FIT INDIA under Ministry of Youth Affairs and Sports, Government of India.
  - Registered as: Universities/Institute/College/Laxmi Group of Institutions.
- LGI is Training Partner of Skill India. TP ID:- TP181442

#### Why should you choose LGI?

- ⇒ Awards Winning International Educational Organization.
- ⇒ Internationally Recognition and Acceptability.
- ⇒ Pan India Networks.
- ⇒ Low Investment and high return on account variety of courses ever growing students markets.
- ⇒ Industry specific program and training academics continuous trained the trainer's programmes.
- ⇒ Student admission Online/Offline facility.
- ⇒ Student Exam Online/Offline facility.
- ⇒ Centralized marketing support across globally.
- ⇒ Continuous training and handholding.
- ⇒ Latest technology and education portal.
- ⇒ Experience in Education Training Franchise Business.
- ⇒ Customer Complaint Management System (CMS).
- ⇒ Customer Relationaship Management (CRM).
- ⇒ Dynamic Study Center Login Panel.
- ⇒ Regular Business & Marketing Training Sessions.
- ⇒ Assistance in Recruitment & Training of Staff.
- ⇒ Extensive Marketing Support.

#### **Terms and Conditions:-**

- \* 1500 Sq. Feet Covered Area.
- \* Class Room
- \* Reception
- Computer Lab (Minimum 5 system required)
- \* Internet Connection
- \* Scanner & Printer
- \* Projector
- \* Library
- \* Power back up
- \* Drinking Water
- \* Wash Room

Application are invited from Entrepreneurs / Existing training centers who are working in the areas of Skill Development.

#### **Rules for Establishment of the Study Center**

- Application for establishment of Exam Center should be submitted within the date stipulated in the form.
- The application should be submitted by itself and the institute Director/ Secretary or by the Principal of the school / college along with a declaration of non-judicial stamp paper worth Rs. 100/-.
- If the institute is recognized the application should be accompanied by the certified copy of the proposal, by laws and other certified copies of the testimonials.
- The application should be attested by Gazetted officer or Notary.
- Please attach photocopy of address verification and copy of photo I.D. along with the form.
- No centers are allowed to open a sub center or a branch on their own.

### **Authorization Training Center Fees (Non- Refundable)**

S.N.	Department	FEES (In Rs.)
1	All	100000/ -
2	Teacher Training	11000/ -
3	Computer & IT	2000/ -
4	Vocational Education	21000/ -
5	Hardware Networking	11000/ -
6	Agriculture	21000/ -
7	Yoga Science & Naturopathy	21000/ -
8	Health & Paramedical	21000/ -
9	Management	21000/ -
10	Engineering & Technology	21000/ -
11	Fire & Safety	21000/ -
12	Hotel & Hospitality	21000/ -
13	Journalism & Mass communication	21000/ -
14	Beauty & Wellness	11000/ -

#### **Examination / Study Centre Rights & Responsibilities and Work**

- To process and distribute study & teaching materials.
- To make arragements for the exam and to appoint invigilators & examiners after obtaining approval from the LGI.
- To collect Enrollment/ Examinations forms, exam material etc. from LGI office from time to time and keep it in safe custody and maintain confidentially.
- Teachers salary and educational institutes rent is paid by the study centre.
- For successfully running of courses all the advertisement expances will be born by the study centre.
- Study centre will deposit examination fee (As per examination fee structure)within a week after submission of online/offline admission.
- LGI issue online student ID card after receiving above mentioned fee.
- To prepare statement of registered students coming for study at the center and submit same to the LGI from time to time and also to furnish required documents for the inspection of the LGI representatives.
- To make arragements for conducting the exam of students transferred from another centre by the study centre.
- The study centre has to make the arrangements for the practical exams.
- To observe scrupulously all instructions / orders issued by the study centre from time to time and do nothing which violate or come in the way of the code of conduct laid down by the LGI.
- For any problem, the centre may contact the Head office in person or by telephone on any working day.
- Any centre violating the institute rules or working against the prestige will run the risk of
  its registration being cancelled without any prior notice, and all expenses there no will be
  borne by the study centre.

#### **Special attention:**

- Prospectus cum admission form are being issued by the LGI at the cost of Rs. 150/- the M.R.P. of prospectus is Rs. 250/-.
- Marksheet & Certificate will be issued by "Laxmi Group of Institutions" after annual examination.
- Unsolved Question Paper, Important Question Paper, Syllabus, Answer sheet & Question papers will be provided by the "Laxmi Group of Institutions".
- Question papers are available in Hindi/ English only.

#### Fee structure

- ⇒ Prospectus Rs. 150/-
- ⇒ Admission Fee Rs. (To be decided by the study centre)
- ⇒ Tution Fee Rs. (To be decided by the study centre)
- ⇒ Examination Fee (Till Feb.) Rs. (As on Franchise Exam Fee)
- ⇒ Examination Fee (After Feb.) Rs. (As on Franchise Exam Fee +Rs. 200)
- ⇒ If any study centre will have less than 5 students in any particular session, then they have to pay Rs. 500/- per student extra at the end of session.
- ⇒ Verification charges will be (National/ International) Rs. 200/ Rs. 500/- and courier charges as applicable.
- ⇒ Send Rs. 3000/- Towards cost of 20 Prospectus (compulsory) along with the Centre Establishment Form.

# **Academic Calendar**

Activity	Date/Time
Entrance Test	Before Admission
Commencement of Classes	July - April every year
Last Date for applying admission / Exam Application (Without fine)	Till Feb. In exam year
Last Date for applying admission / Exam Application (With fine)	After Feb. In exam year
Vocational Education Seminar - Department wise	Every Four Month Once
Educational Tour	As Per ATC
Assignments and Record Submission	As Per ATC
Hall Ticket Dispatch	Before Examination
Model Examination	As Per ATC
Study Holidays	As Per ATC
Board Examination	May/June every year
Exam Result	July/August
Convocation	August/September

Note: The above academic calendar is only for 1 to 3 Years courses. Any deviation from the above schedule will be applicable only after prior approval of Central Board of LGI.

# Types of Departments

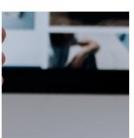




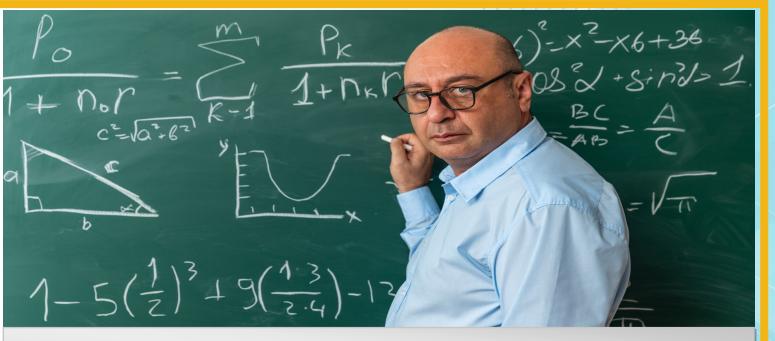








- Department of Teacher Training
- Department of Vocational Education
- Department of Computer & Information Technology
- Department of Hardware Networking
- Department of Agriculture
- Department of Yoga Science & Naturopathy
- Department of Health & Paramedical Sciences
- Department of Management
- Department of Engineering & Technology
- Department of Fire & Safety
- Department of Hotel & Hospitality Management
- Department of Journalism & Mass Communication
- Department of Beauty & Wellness



# Department of Teacher Training

Teachers Training Courses run by organization takes guidance from NCERT, New Delhi & Social Welfare Board Govt. of India. As a Non-Governmental Organization.

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in School operation & Management	PGDSOM	Graduation	1 Year
2	P.G. Diploma in Yoga Teacher	PGDYT	Graduation	1 Year
3	Advance Diploma in Nursery Teacher Training	ADNTT	12th Pass	2 Years
4	Advance Diploma in Primary Teacher Training	ADPTT	12th Pass	2 Years
5	Advance Diploma in Pre-School Education	ADPSE	12th	2 Years
6	Diploma in Nursery Teacher Training	DNTT	10th Pass	1 Year
7	Diploma in Pre-School Education	DPSE	10th	1 Year
8	Diploma in Primary Teacher Training	DPTT	10th Pass	1 Year
9	Diploma in Yoga Teacher	DYT	10th Pass	1 Year
10	Diploma in Computer Teacher Training	DCTT	12th Pass	1 Year
11	Diploma in Montessory Teacher Training	DMTT	10th Pass	1 Year

# **Department of Vocational Education**

Through its industry-matched and need-based designed courses, LG I Institute for Vocational Education strives to enhance individual employability, reduce the mismatch between demand and supply of skilled manpower in the context of higher global and domestic demands in emerging economic scenario.

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Solar Energy System Management	PGDSESM	Graduation	1 Year
2	Advance Diploma in Goods & Service Tax	ADGST	12th Pass	1 Year
3	Advance Diploma in Financial Accounting & Tally	ADFAT	12th Pass	1 Year
4	Advance Diploma in Solar Energy Technician	ADSET	12th Pass	1 Year
5	Advance Diploma in Laundary Services & Management	ADLSM	12th Pass	1 Year
6	Advance Diploma in Aqua Purification Technology	ADAPT	12th Pass	1 Year
7	Advance Diploma in Customer Care Executive	ADCCE	10th Pass	1 Year
8	Advance Diploma in Radio & TV Technician	ADRTT	10th Pass	1 Year
9	Advance Diploma in Auto Mechanic cum Driver Training	ADAMDT	10th Pass	1 Year
10	Advance Diploma in Interier Decoration	ADID	10th Pass	1 Year
11	Advance Diploma in Motor & Transformer Winding	ADMTW	10th Pass	1 Year
12	Advance Diploma in Office Care	ADOC	10th Pass	1 Year
13	Advance Diploma in Plumbering & Cinetry Fitting	ADPCF	10th Pass	1 Year
14	Advance Diploma in Digital Art	ADDA	10th Pass	1 Year
15	Advance Diploma in AC/Refrigeration Maintenance	ADARM	10th Pass	1 Yea
16	Advance Diploma in Drawing & Painting	ADDP	10th Pass	1 year
17	Advance Diploma in Csarpentry Technology	ADCT	10th Pass	1 Year

S. No	Course name	Course code	Eligibility	Duration
18	Diploma in Reception Management	DRM	10th Pass	1 Year
19	Diploma in Financial Accounting	DFA	10th Pass	1 Year
20	Diploma in Solar Energy Technician	DSET	10th Pass	1 Year
21	Diploma in Sewing Machine Mechanic	DSMM	10th Pass	1 Year
22	Diploma in Lift Operator	DLO	8th Pass	1 Year
23	Diploma in JCB Operator	DJO	8th Pass	1 Year
24	Diploma in CNC Operator	DCO	8th Pass	1 Year
25	Diploma in Laundry Services	DLS	8th Pass	1Year
26	Certificate in Photography	СР	5th Pass	6 Months
27	Certificate in Carpenter	СС	5th Pass	6 Months



### **Department of Computer & Information Technology**

The LGI Institute for Computer education instills practical, job oriented IT skills in its students. Powered with strong Certificate a rigorous training pedagogy, this academy gives an aspiring IT professional a chance to enhance his career prospects, exposure to more challenging job profiles, a better career path and increased job security.

S. No	Course name	Course code	Eligibility	Duration
1	Master in Computer Software Technology	MCST	Graduation	1 Year
2	Master Diploma in Software Engineering	MDSE	Graduation	1 Year
3	Master Diploma in Information Technology	MDIT	Graduation	1 Year
4	Advance Diploma in Software Engineering	ADSE	Graduation	1 Year
5	Advance Diploma in Computer Application & Programming	ADCA	12th Pass	1 Year
6	Advance Diploma CAD for 2D+3D Visualization & Animation	ADCAD	10th Pass	6 Months
7	Diploma in Computer Application	DCA	10th Pass	3 Months
8	Diploma in Computer Hardware Mainte- nance & Networking	DCHMN	10th Pass	1 Year
9	Diploma in Information Technology	DIT	10th Pass	1 Year
10	Diploma in Multimedia	DMM	10th Pass	1 Year
11	Diploma in Digital Art	DDA	10th Pass	6 Months
12	Diploma in Internet Application & E- Commerce	DIAEC	10th Pass	1 Year
13	Diploma in RDBMS (VB/SQL/Oracle/D2K	DRDBMS	10th Pass	1 Year
14	Diploma in Graphics & Web Designing	DGWD	10th Pass	1 Year
15	Diploma in Computer Financial Accounting	DCFA	10th Pass	1 Year
16	Diploma in Tally	DTALLY	10th Pass	3 Months
17	Diploma in Office Automation & Ac- counting	DOAA	10th Pass	1 Year
18	Advance Certificate in Office Automation	ACOA	10th Pass	4 Months
19	Certificate in Web Designing	CWD	10th Pass	6 Months
20	Certificate in Computer Concept	ссс	10th Pass	4 Months
21	Certificate in Desktop Publishing	DTP	10th Pass	3 Months
22	Certificate in VB.Net	CVBNET	10th Pass	4 Months

S. No	Course name	Course code	Eligibility	Duration
23	Certificate in VB-Oracle Or VB-SQL	CVBORACLE	10th Pass	6 Months
24	Certificate in Mobile Repairing & Maintenance	CMRM	10th Pass	6 Months
25	Certificate Course in Java Programming	CCJP	10th Pass	3 Months
26	Certificate in Computer Financial Accounting	CCFA	10th Pass	4 Months
27	Certificate in Web Multimedia	CWMM	10th Pass	3 Months
28	Certificate in Office Automation	COA	10th Pass	4 Months
29	Certificate Course on Computer Aided Design	CCAD	10th Pass	3 Months
30	Certificate Course in Programming Foundation (C & C++	CCPF	10th Pass	3 Months
31	Certificate in E-Commerce / Mobile Commerce	CECMC	10th Pass	4 Months
32	Certificate in ASP.Net	CASPNET	10th Pass	4 Months
33	Certificate in Data Entry Operator	CDEO	10th Pass	4 Months
34	Certificate in Data Structures	CDS	10th Pass	3 Months
35	Certificate in Visual Basic	CVB	10th Pass	3 Months
36	Certificate in PHP	СРНР	10th Pass	3 Months
37	Certificate in SEO (Search Engine Optimization)	CSEO	10th Pass	3 Months
38	Certificate in Auto CAD	CAC	10th Pass	3 Months
39	Certificate in Computer Basic	ССВ	10th Pass	3 Months
40	LICE Certified Software Engineer	LCSE	10th Pass	4 Months
41	Certificate in AJAX	CA	12th Pass	3 Months
42	Certificate in C#.Net Programming	ССР	12th Pass	3 Months
43	Certificate in Core Java Programming	CCJP	12th Pass	3 Months
44	Certificate in Data Communication and Networking	CDCN	12th Pass	3 Months
45	Certificate in J2EE	CJ2EE	12th Pass	3 Months
46	Certificate in Core Android	CCA	12th Pass	3 Months
47	Certificate in iPhone	CIP	12th Pass	3 Months
48	Certificate in Flash	CF	12th Pass	3 Months
49	Certificate in Web Designer	CWD	12th Pass	3 Months
50	Certificate in C Language	CCL	10th Pass	3 Months

S. No	Course name	Course code	Eligibility	Duration
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51	Certificate in Data Base Manage- ment System	CDBMS	10th Pass	3 Months
52	Certificate in Software Testing	CST	12th Pass	6 Months
53	Certificate in C Panel	ССР	12th Pass	3 Months
54	Certificate in OS Commerce	cosc	12th Pass	3 Months

## **Department of Hardware Networking**



LGI introduces a Diploma programmers in Hardware and Networking domain which is amongst the highest paying and fastest growing domain in IT sector. Significant talent shortage in the Networking space has opened up multiple career options for aspiring students and professionals. Now master Desktop and Networking skills with India's biggest IT Trainer.

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Computer Hardware & Networking	PGDCHN	Graduation	1 Year
2	Diploma in Networking Technology	DNT	12th	1 Year
3	Diploma in Laptop & Desktop Assembling & Repairing	DLDAR	12th	1 Year
4	Diploma in Computer Hardware & Networking	DCHN	12th	1 Year
5	Diploma in Mobile Repairing & Maintenance	DMRM	<b>10</b> th	1 Year
6	Diploma in PCB Assembling	DPCBA	<b>10</b> th	1 Year

# **Department of Agriculture**

This programmers aims to tap the expertise available in the large pool of Agriculture Graduates. LGI Committed to this programmers now also providing start-up training to graduates in Agriculture, or any subject allied to Agriculture like Horticulture, Sericulture, Forestry, Dairy and Poultry Farming etc.

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Agriculture & Land Development	PGDALD	Graduation	1 Year
2	P.G. Diploma in Diary Business Management	PGDDBM	Graduation	1 Year
3	P.G. Diploma in Nursery Production Technology	PGDNPT	Graduation	1 Year
4	P. G. Diploma in Seed Technology	PGDST	Graduation	1 Year
5	P.G. Diploma in Agriculture Warehouse Management	PGDAWM	Graduation	1 Year
6	Diploma in Agriculture & Land Development	DALD	12th	1 Year
7	Diploma in Diary Business Management	DDBM	12th	1 Year
8	Diploma in Nursery Production Technology	DNPT	12th	1 Year
9	Diploma in Seed Technology	DST	<b>12</b> th	1 Year
10	Diploma in Agriculture Warehouse Management	DAWM	12th	1 Year
11	Diploma in Agriculture	DA	10th	2 Year
12	Diploma in Horticulture	DH	10th	2 Year
13	Diploma in Water Management & Crop Production	DWMCP	10th	1 Year
14	Diploma in Soil & FertilizerManagement	DSFM	10th	1 Year
15	Diploma in Poultry Forming	DPF	10th	1 Year
16	Diploma in Gardening	DG	10th	1 Year

# **Department of Yoga Science & Naturopathy**

LGI design many types of Yoga courses. Yoga education helps in self-discipline and self-control, leading to immense amount of awareness, concentration and higher level of consciousness.



S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Yoga Therapy	PGDYT	Graduation	1 Year
2	P.G. Diploma in Yoga Science	PGDYS	Graduation	1 Year
3	P.G. Diploma in Naturopathy & Yoga Science	PGDNYS	Graduation	1 Year
4	Diploma in Unani Therapy	DUT	12th	2 Years
5	Diploma in Ayurvedic Therapy	DAT	12th	2 Years
6	Diploma in Electro- Homeopathic Science	DEHS	12th	2 Years
7	Diploma in Yoga Therapy	DYT	12th	2 Years
8	Diploma in Yoga Science	DYS	12th	2 Years
9	Diploma in Naturopathy & Yoga Science	DNYS	<b>12</b> th	2 Years
10	Diploma in Meditation	DM	12th	1 Year
11	Certificate in Yogasana & Pranayam	СҮР	5th	3 Months
12	Advance Certificate Course in Yoga	ACCY	12th	500 Hours
13	Certificate Course in Yoga	ССҮ	10th & Age 18	200 Hours
14	Foundation Course in Yoga	FCY	Age 16	50 Hours

#### **Department of Health & Paramedical Sciences**

Through its industry-matched and need-based designed courses, LGI Institute for paramedical education strives to enhance individual employability, reduce the mismatch between demand and supply of skilled manpower in the context of higher global and domestic demands in emerging economic scenario.



S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Medical Laboratory Technology	PGDMLT	BMLT	2 Years
2	Diploma in Physiotherapy	DPT	12th PCB	2 Years
3	Diploma in Community Medical Services & Essential Drugs	CMS&ED	12th	2 Years
4	Diploma in Dialysis Technology	DDT	12th PCB	2 Years
5	Diploma in Cardiology Technician	DCT	12th PCB	2 Years
6	Diploma in MRI Technology	DMRIT	12th PCB	2 Years
7	Diploma in CT- Scan Technology	DCST	12th PCB	2 Years
8	Diploma in Medical Radiology & Imaging Technology	DMRIT	12th PCB	2 Years
9	Diploma in X- Ray Technology	DXRT	12th PCB	2 Years
10	Diploma in Operation Theater Technician	DOTT	12thPCB	2 Years
11	Diploma in Medical Lab Technology	DMLT	12th PCB	2 Years
12	Diploma in ICU Technology	DICUT	12th PCB	2 Years

S. No	Course name	Course code	Eligibility	Duration
13	Diploma in ECG Technology	DECGT	12th PCB	2 Years
14	Diploma in Anesthesia Technology	DAT	12th PCB	2 Years
15	Diploma in Cath Lab Technician	DCLT	12th PCB	2 Years
16	Diploma in Multipurpose Health Worker	DMHW	12th PCB	2 Years
17	Diploma in Hospital Management	DHM	12th PCB	2 Years
18	Diploma in Dental Technician & Hygiene	DDTH	12th PCB	2 Years
19	Diploma in Ultrasound Technology	DUT	12th PCB	2 Years
20	Diploma in Pharmacy Assistant	DPA	12th PCB	2 Years
21	Diploma in Hospital Documentation & Record Managemen	DHDRM	<b>12</b> th	2 Years
22	Diploma in Blood Bank Technology	DBBT	12th PCB	2 Years
23	Diploma in Health & Sanitary Inspector	DHSI	12th PCB	2 Years
24	Certificate in Medical Dresser	CMD	10th	1 Year
25	Certificate in General Duty Assistant	CGDA	10th	1 Year
26	Certificate in Dental Assistant	CDA	10th	1 Year
27	Certificate in Nursing Assistant	CNA	10th	1 Year
28	Certificate in Medical Lab Technology	CMLT	10th	1 Year
29	Certificate in First Aid	CFA	10th	1 Year
30	Certificate in Bed Side Assistant	CBSA	10th	1 Year
31	Certificate in Emergency Medical Technician	EMT	12th	1 Year

# **Department of Management**

Management is indispensable for the successful functioning of every organization. It is all the more important in business enterprises. No business runs in itself, even on momentum. Every business needs repeated stimulus which can only be provided by management. According to Peter Drunker, "Management is a dynamic life-giving element in an organization, without it the resources of production remain mere resources and never become production

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Industrial Management	PGDIM	Graduation	2 Years
2	P.G. Diploma in Rural Management	PGDRM	Graduation	2 Years
3	P.G. Diploma in Power Plant Management	PGDPPM	Graduation	2 Years
4	P.G. Diploma in Business Management	PGDBM	Graduation	2 Years
5	P.G. Diploma in Diary Management	PGDDM	Graduation	2 Years
6	P.G. Diploma in Sales Marketing Management	PGDSMM	Graduation	2 Years
7	P.G. Diploma in Finance Management	PGDFM	Graduation	2 Years
8	P.G. Diploma in IT Management	PGDITM	Graduation	2 Years
9	P.G. Diploma in Hospital Management	PGDHM	Graduation	2 Years
10	P.G. Diploma in Human Resourse Management	PGDHRM	Graduation	2 Years
11	P.G. Diploma in Retail Management	PGDRM	Graduation	2 Years
12	P.G. Diploma in NGO Management	PGDNGOM	Graduation	2 Years
13	P.G. Diploma in Insurance & Risk Management	PGDIRM	Graduation	2 Years
14	P.G. Diploma in Banking Operation Management	PGDBOM	Graduation	2 Years
15	P.G. Diploma In Project Management	PGDPM	Graduation	2 Years
16	P.G. Diploma in Operation & Research	PGDOR	Graduation	2 Years
17	P.G. Diploma in Disaster Management	PGDDM	Graduation	2 Years
18	Advance Diploma in Industrial Management	ADIM	12th	1 Year
19	Advance Diploma in Rural Management	ADRM	12th	1 Year
20	Advance Diploma in Power Plant Management	ADPPM	12th	1 Year

21	Advance Diploma in Business Management	ADBM	12th	1 Year
22	Advance Diploma in Diary Management	ADDM	12th	1 Year
23	Advance Diploma in Sales Marketing Management	ADSMM	12th	1 Year
24	Advance Diploma in Finance Management	ADFM	12th	1 Year
25	Advance Diploma in IT Management	ADITM	12th	1 Year
26	Advance Diploma in Hospital Management	ADHM	12th	1 Year
27	Advance Diploma in Human Resourse Management	ADHRM	12th	1 Year
28	Advance Diploma in Retail Management	ADRM	12th	1 Year
29	Advance Diploma in NGO Management	ADNGOM	12th	1 Year
30	Advance Diploma in Insurance & Risk  Management	ADIRM	12th	1 Year
31	Advance Diploma in Banking Operation Management	ADBOM	12th	1 Year
32	Advance Diploma In Project Management	ADPM	12th	1 Year
33	Advance Diploma in Operation & Research	ADOR	12th	1 Year
34	Advance Diploma in Disaster Management	ADDM	12th	1 Year
35	Advance Diploma in Office Management	ADOM	12th	1 Year
36	Advance Diploma in Medical Representative Sales & Management	ADMRSM	12th	1 Year
37	Advance Diploma in Emport Export Management	ADEEM	12th	1 Year
38	Diploma in Supply Chain Management	DSCM	10th	1 Year
39	Diplma in Logistic Management	DLM	10th	1 Year
40	Diploma in Packaging Management	DPM	10th	1 Year

#### **Department of Engineering & Technology**





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S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Computer Science Engineering	PGDCSE	B.E/B.Tech/M.Sc	2 Years
2	P.G. Diploma in Information Technology Engineering	PGDITE	B.E/B.Tech/M.Sc	2 Years
3	P.G. Diploma in Electrical Engineering	PGDEE	B.E/B.Tech/M.Sc	2 Years
4	P.G.Diploma in Electronics &  Communication Engineering	PGDECE	B.E/B.Tech/M.Sc	2 Years
5	P.G. Diploma in Instrumentation Engineering	PGDIE	B.E/B.Tech/M.Sc	2 Years
6	P.G. Diploma in Industrial Engineering	PGDIE	B.E/B.Tech/M.Sc	2 Years
7	P.G. Diploma in Chemical Engineering	PGDCE	B.E/B.Tech/M.Sc	2 Years
8	P.G. Diploma in Mechanical Engineering	PGDME	B.E/B.Tech/M.Sc	2 Years
9	P.G. Diploma in Civil Engineering	PGDCE	B.E/B.Tech/M.Sc	2 Years
10	P.G. Diploma in Biotechnology Engineering	PGDBT	B.E/B.Tech/M.Sc	2 Years
11	P.G. Diploma in Food Technology	PGDFT	B.E/B.Tech/M.Sc	2 Years
12	P.G. Diploma in Automobile Engineering	PGDAE	B.E/B.Tech/M.Sc	2 Years
13	Diploma in Computer Science Engineering	DCSE	12th Science/ITI	2 Years
14	Diploma in Information Technology Engineering	DITE	12th Science/ITI	2 Years

S. No	Course name	Course code	Eligibility	Duration
15	Diploma in Electrical Engineering	DEE	12th Science/ITI	2 Years
16	Diploma in Electronics &  Communication Engineering	DECE	12th Science/ITI	2 Years
17	Diploma in Instrumentation Engineering	DIE	12th Science/ITI	2 Years
18	Diploma in Industrial Engineering	DIE	12th Science/ITI	2 Years
19	Diploma in Chemical Engineering	DCE	12th Science/ITI	2 Years
20	Diploma in Mechanical Engineering	DME	12th Science/ITI	2 Years
21	Diploma in Civil Engineering	DCE	12th Science/ITI	2 Years
22	Diploma in Biotechnology Engineering	DBE	12th Science/ITI	2 Years
23	Diploma in Food Technology	DFT	12th Science/ITI	2 Years
24	Diploma in Automobile	DA	12th Science/ITI	2 Years
25	Diploma in Solar System Engineering	DSSE	12th Science/ITI	2 Years
26	Diploma in Textile Engineering	DTE	12th Science/ITI	2 Years
27	Diploma in Printing Technology	DPT	12th	2 Years
28	ITI - Mechanical	ITIM	10th	2 Years
29	ITI - Fitter	ITIF	10th	2 Years
30	ITI - Automobile	ITIA	10th	2 Years
31	ITI - Electronics	ITIE	10th	2 Years
32	ITI - Electrical	ITIE	10th	2 Years
33	ITI - Surveyor	ITIS	10th	2 Years
34	ITI- Electrician	ITIE	10th	2 Years
35	ITI - (LCD/LED/AC/Refrigerator) Maintenance	ITIM	10th	2 Years
36	ITI – Welder	ITIW	10th	2 Years
37	ITI - Motor Mechanic	ITIMM	10th	2 Years
38	ITI - Diesel Mechanic	ITIDM	10th	2 Years
39	ITI - Plumber	ITIP	10th	2 Years
40	ITI - Carpenter	ITIC	10th	2 Years



S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Fire Safey & Hazard  Management	PGDFSHM	Graduation	1 Year
2	P.G. Diploma in Industrial Safety Management	PGDISM	Graduation	1 Year
3	P.G. Diploma Fire & Safety Management	PGDFSM	Graduation	1 Year
4	P.G. Diploma in Fire & Safety Officer	PGDFSO	Graduation	1 Year
5	Diploma in Fire Safey & Hazard Management	DFSHM	12th	1 Year
6	Diploma in Industrial Safety Management	DISM	12th	1 Year
7	Diploma in Fire & Safety Officer	DFSO	12th	1 Year
8	Certificate in Fire & Safety Managemet	CFSM	10th	6 Months
9	Certificate in Industrial Safety Management	CISM	10th	6 Months
10	Certificate in Fire & Safety Officer	CFSO	10th	6 Months



The hospitality industry is a broad category of fields within the service industry that includes lodging, event planning, theme parks, transportation, cruise line and additional fields within the tourism industry.

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Hotel Business Management	PGDHBM	Graduation	1 Year
2	P.G. Diploma in Travel & Tourism  Management	PGDTTM	Graduation	1 Year
3	P.G. Diploma in Event Management	PGDEM	Graduation	1 Year
4	P.G. Diploma in Hospitality & Tourism  Management	PGDHTM	Graduation	1 Year
5	Diploma in Hotel Business Management	DHBM	12th	1 Year
6	Diploma in Travel & Tourism  Management	DTTM	12th	1 Year
7	Diploma in Event Management	DEM	12th	1 Year
8	Diploma in Hospitality & Tourism  Management	DHTM	12th	1 Year
9	Diploma in Catering Technology	DCT	12th	1 Year
10	Certificate in Hotel Management	СНМ	10th	1 Year

#### **Department of Journalism & Mass Communication**



**Courses Detail:** 

Mass communication is the study of how people exchange information through mass media to large segments of the population at the same time. In other words, mass communication refers the to imparting and exchanging of information on a large scale to a wide range of people. It is usually understood to relate newspaper, magazine, and book publishing, as well as radio, television and film, even via internet as these mediums are used for disseminating information, news and advertising.

S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Journalism & Mass Communication	PGDJMC	Graduation	1 Year
2	P.G. Diploma in Radio & TV Journalism	PGDRTVJ	Graduation	1 Year
3	P.G. Diploma in Digital Journalism	PGDDJ	Graduation	1 Year
4	P.G. Diploma in Print Journalism	PGDPJ	Graduation	1 Year
5	Diploma in Journalism & Mass Communication	DJMC	12th	1 Year
6	Diploma in Radio & TV Journalism	DRTVJ	12th	1 Year
7	Diploma in Digital Journalism	DDJ	12th	1 Year
8	Diploma in Print Journalism	DPJ	12th	1 Year
9	Diploma in Photography	DP	12th	1 Year
10	Certificate in News Anchoring	CNA	10th	6 Months
11	Certificate in Journalism & Mass Communication	CJMC	10th	6 Months

# Department of Beauty & Wellness

The beauty and wellness industry in India is booming with a tremendous potential for growth. In fact, it is said to be growing twice as fast as markets in the United States and Europe. India is also the second largest consumer market in the world.



S. No	Course name	Course code	Eligibility	Duration
1	P.G. Diploma in Beauty Therapy	PGDBT	Graduation	1 Year
2	Advance Diploma in Beauty & Wellness	ADBW	12th	1 Year
3	Advance Diploma in Beauty Parlour Management	ADBPM	<b>12</b> th	1 Year
4	Advance Diploma in Cosmetology	ADC	12th	1 Year
5	Advance Diploma in Hair Technology	ADHT	12th	1 Year
6	Diploma in Beauty & Wellness	DBW	<b>10</b> th	2 Years
7	Diploma in Beauty Therapy	DBT	10th	1 Year
8	Diploma in Hair Cutting & Spa Saloon	DHCSS	10th	1 Year
9	Certificate in Beautician	СВ	5th	6 Months
10	Certificate in Spa Therapy	CST	5th	6 Months



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